



HOSTEL & BHAWAN SAFETY

INDIAN INSTITUTE OF TECHNOLOGY
ROORKEE



Safety guidelines:

- ❖ All residents/occupants are required to maintain standards of behavior expected from students of a prestigious Institution such as ours. They are expected to behave courteously and fairly with everyone both inside and outside the campus.
- ❖ All residents are required to carry their valid Identity Cards issued to them by the Institute.
- ❖ The rooms, common areas and surroundings should be kept clean and hygienic. Notices shall not be pasted on walls and walls shall not be scribbled on.
- ❖ All the students are expected to be in the hostel off hours at night (defined by Institute). If any student wishes to be away from the hostel during the weekend, holidays or any other time, she has to take prior permission from the Warden.
- ❖ **Rooms are allotted to each student on his/ her personal responsibility.** He/she should see to the upkeep of his / her room, hostel and its environment. Students should bring to the notice of the Estate Maintenance office, through the Bhawan/hostel supervisor with approval of Warden, for all routine maintenance works (Civil, Carpentry and Electrical), if any, to be carried out in their rooms.
- ❖ Ragging of students admitted to the Institute is totally banned. Any violation of this by the students will be dealt with very severely.
- ❖ **Smoking** and consumption of **alcoholic drinks** and / or **narcotic drugs** in the hostel premises is strictly prohibited. Students shall not enter the hostel premises in intoxicated state and should not possess such materials. **Severe action will be taken if any resident is found to violate this, resulting in expulsion from hostels and rustication from the Institute.** Hostel zone is a smoke-free zone in the Institute. Students should not smoke inside the hostel / room / common room / dining hall / toilets / corridors / terrace etc. Depending on the case, the management reserves the right to take direct disciplinary action, amounting to even expulsion at short notice from the hostel.
- ❖ Employing unauthorized persons for personal work such as washing clothes, etc., is not permitted. Members of the hostel staff should not be asked to enter the hostel room on any account.
- ❖ Any student, who is found to be indulging in undesirable activities such as physical assault, damage to property, etc., will be liable to punishments by the DOSW office.

- ❖ Storage of flammable materials inside the Bhawan is prohibited .Occupants of married hostel can use cooking LPG for kitchen purpose with safety precautions.
- ❖ No arms/ammunition allowed inside campus/hostel/Bhawan.
- ❖ Residents should not participate in any anti-national, anti-social or undesirable activity in or outside the campus. The visit of a person of the opposite sex to the hostel is restricted to common room and lounge.
- ❖ A guest of a resident may be permitted, with the prior approval by the Warden of Hostels.
- ❖ Students are expected to attain the knowledge of the provided firefighting equipment's /infrastructures (i.e. Fire extinguishers/fire hydrant systems/Fire alarm system).
- ❖ No tempering/horseplay with provided fire equipment's, it has to be used in fire emergency. If found that against any students then appropriate disciplinary actions will be initiated.
- ❖ Every occupants/residents must know about emergency evacuation routes and common assembly point of hostel /Bhawan.
- ❖ No fire crackers allowed inside the campus.
- ❖ All students/occupants ensure to be familiar with Emergency Contact details or saved it its mobile.
- ❖ Do ensure to park your vehicles/cycles to identified & dedicated parking place.
- ❖ Do not roam outside the Hostel/Bhawan at night time off hours (defined by the Institute).
- ❖ No driving of two /four wheelers without valid license/entry pass of vehicle.
- ❖ All visitors to the hostel including the parents/guardians will have to make necessary entries in the visitor's book available at the hostel entrance with the security guard.
- ❖ The visit of men students to the women's hostel and vice-versa is restricted without prior permission from warden.
- ❖ When the students go out of their room they should switch off all the electrical / electronic appliances, and keep it locked (at all times). Violation will attract suitable penalty and punishment as decided by authorities.
