



सामग्री प्रबंधन अनुभाग	Material Management Section
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F. No.: MM/Centralized Purchase Rules, 2018/Amendment/74

Date: July 07, 2020

NOTIFICATION

The following changes are made in the existing Centralized P&S Rule 2018 with immediate effect.

Sl. N.	Purchase Rule No.	Existing and Notified Rules Dated 17 th Jan., 2018 & 2 nd Nov., 2018	Amended as below
1	Sr. no. 3 & 4 Limited Tender (MM/Centralized Purchase Rules, 2018/Amendment/503 Dated: 2 nd Nov. 2018)	For purchase from Rs.50,000/- to Rs.25 lakhs, MMS will send Enquiry Letters under Limited Tender to minimum 5-6 potential vendors identified by the indenter. The Enquiry letter shall also be placed on GoI website (eprocure.gov.in) (CPP Portal). Refer Rule (GFR-159) & (GFR-162).	In addition to existing clause <u>Quotations/Bids will invariably be invited through e-procurement.</u> (Refer GFR 2017 Rule 160& 162)
2	Section 5, Point 7 Procedure for Inviting Quotations(page No.08) (MM/Centralised Purchase Rule, 2018/1452 Dt: 17 th Jan 2018)	A fixed amount as Earnest Money Deposit (EMD in the form of Bank Guarantee or Bank Draft or FDR pledged in favor of IIT Roorkee should be demanded from the firms and should be mentioned against specification of each item/equipment whose estimated cost is above Rs. 25.0 lakhs. The amount of EMD, Valid 45 days beyond the validity period of bid, will be determined at the time of inviting quotations/tenders, by the Institute on case to case basis, which will not be less than 2% of the estimated cost of the purchase.	Tender with an estimated cost above Rs. 25.0 lakhs <u>A fixed amount as Earnest Money Deposit (EMD should be demanded online (through NEFT/RTGS)</u> (Refer GFR 2017 Rule 170)
3	Section 11, Point 4 (a), Advance Payment (page No.12) (MM/Centralised Purchase Rule, 2018/1452 Dt: 17 th Jan 2018)	Advance payment demanded by firms for supplying equipment/services etc., upto 100% advance amount against 110 % Bank Guarantee may be allowed.	In addition to existing clause <u>Bank Guarantee/ Pledge FDR validity period should be valid till the date of Installation/Delivery + 30 Days.</u>

4	Section 5, Point 5 Procedure for Inviting Quotations(page No.08) (MM/Centralised Purchase Rule, 2018/1452 Dt: 17 th Jan 2018)		In addition to existing clause <u>E-Tendering will be processed with a currency option in INR only.</u> (Refer GFR 2017 Rule 161 (iv))
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Deputy Registrar,
(Material Management)

Copy to:

1. Director, IIT Roorkee
2. Dy. Director, IIT Roorkee,
3. All Deans
4. Head of the Departments/Centres/Office/Unit
5. Registrar/Joint Registrars/Deputy Registrars/Asstt. Registrars
6. ERP Project Coordinator