

## IIT ROORKEE- HOW TO SUBMIT LIFE CERTIFICATE

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S. No.	METHODS	DESCRIPTION	DURATION OF DEPOSIT OF LIFE CERTIFICATE
1.	<p>Submission of Life Certificate in physical form / manually</p> <p><b><i>(Please ensure to obtain receipt / acknowledgement from the bank)</i></b></p>	<p>(a) Life Certificate can be submitted anywhere in India in SBI Branch, where you are having pension account. The Branch manager will himself sign on the form in place of Gazetted officer.</p> <p style="text-align: center;"><b>OR</b></p> <p>(b) Life certificate can be sent to Branch Manager, State Bank of India, IIT Roorkee Branch, IIT Roorkee, Roorkee- 247667, Haridwar, Uttarakhand. It should be duly signed and stamped by Gazetted officer or Bank Manger.</p> <p style="text-align: center;"><b>OR</b></p> <p>(c) Life certificate can also be sent to Joint Registrar, Finance &amp; Accounts, Main Building (James Thomason Building) IIT Roorkee, Roorkee- 247667, Haridwar, Uttarakhand. It should be duly signed and stamped by Gazetted officer or Bank Manger.</p> <p><b><u>No Scanned copy of Life Certificate form will be accepted.</u></b></p>	<ul style="list-style-type: none"> <li>• Age of 80 years and above: October 2020 to December 2020.</li> <li>• For All others: November 2020 &amp; December 2020.</li> </ul>
2.	<p>Electronic / Digital / E-Jeevan Praman patra</p>	<p><b>Requirement:</b> Please ensure in advance that on Pension Slip your Aadhar is mentioned as submitted. If not, please send the copy of Aadhar card duly signed to Joint Registrar, Finance &amp; Accounts, Main Building (James Thomason Building) IIT Roorkee, Roorkee -247668, Haridwar, Uttarakhand. It will be linked to your pension slip/ account. Then you can do it electronically</p> <p>1. <b><u>Method-1 (Through any branch of SBI in India)</u></b></p>	<ul style="list-style-type: none"> <li>• Age of 80 years and above: October 2020 to December 2020.</li> <li>• For All others: November 2020 &amp; December 2020.</li> </ul>

		<p>This can be done by approaching any branch of SBI in India. Please have the copy and original Aadhar card, so that it can be done on the spot. No Life Certificate form is to be filled in this case.</p> <p>2. <b><u>Method -2 (Through Aadhar Seva Kendras)</u></b></p> <p>There are lot of biometric centers (Aadhar Seva Kendras) also in most of the cities. Digital life certificate can also be submitted through them by using bio-metric machines.</p> <p>3. <b><u>Method -3 (Through android mobile with bio-metric machines):</u></b> This may be possible at your own end. No need to go anywhere. For this you may please refer E-Jeevan Praman (<a href="#">click here</a>) website.</p>	
3.	For Pensioners having Bank Account at other than SBI	<p>(a) Life certificate can be sent to Branch Manager, State Bank of India, IIT Roorkee Branch, IIT Roorkee, Roorkee- 247667, Haridwar, Uttarakhand. It should be duly signed and stamped by Gazetted officer.</p> <p style="text-align: center;"><b>OR</b></p> <p>(b) Life certificate can also be sent to Joint Registrar, Finance &amp; Accounts, Main Building (James Thomason Building) IIT Roorkee, Roorkee- 247667, Haridwar, Uttarakhand. It should be duly signed and stamped by Gazetted officer.</p>	<p>For Any query: Please send email to Manager SBI:</p> <p>1. Sh. Sudhir Arora, Dy. Branch Manager: <a href="mailto:sudhir.a@sbi.co.in">sudhir.a@sbi.co.in</a> Contact no. 8527170365</p> <p>2. Sh. Bir Prakash Jha, Chief Manager: <a href="mailto:sbi.01069@sbi.co.in">sbi.01069@sbi.co.in</a> Contact no. 9452694826</p>
4.	For Pensioners living out of India	<p><b><u>Through android mobile with bio-metric machines: -</u></b> This may be possible at your own end. No need to go anywhere. For this you may please refer E-Jeevan Praman (<a href="#">click here</a>) website.</p> <p style="text-align: center;"><b>OR</b></p> <p>They may fill the form in original and attested by Embassy. Thereafter, may be sent to Branch Manager SBI or Joint Registrar Finance &amp; Accounts, IIT Roorkee as covered in above points. Forms to be sent in original and not by email.</p>	