

## Check List

### 2. FOR PAYMENT OF BILLS OF CONSTRUCTION DIVISION:

S.No	Particulars	Remark
1.	Bill is submitted by the contractor.	Yes / No
2.	PAN No. of the contractor / Firm is mentioned / given on the bill.	Yes / No
3.	Copy of the MOU or contract is attached with the bill.	Yes / No
4.	Handing over-Taking over reports is attached with the bill.	Yes / No
5.	Receipt for deposit of interest on the advance, in the Institute Treasury is attached with the bill.	Yes / No
6.	Approval of the competent Authority for making the payment of time barred (more than 1 year) has been enclosed.	Yes / No
7.	Bill is submitted by the contractor.	Yes / No

Signature of Dealing Asstt.

Signature of H.O.D