

INDIAN INSTITUTE OF TECHNOLOGY ROORKEE
APPLICATION PROFORMA FOR ISSUANCE OF AN IDENTITY CARD

- 1 Card No. :
- 2 Name in Full in capital letters :
- 3 Employee No. :
- 4 Name of the Department :
- 5 Son of /Wife of/Daughter of :
- 6 Designation :
- 7 Date of Birth :
- 8 Date of Joining :
- 9 Regular/Contract/'Y' Pool/New Appointment (if on contract, attach a copy of the letter of appoinemnt
- 10 Date of Retirement/Date of termination of the contract :
- 11 Blood Group :
- 12 Telephone No.(Mobile No./Residence No./Office No.) :
- 13 E-mail ID (if any) :
- 14 Reason for issuance of a duplicate I-Card of (Loss/Change in designation/Change in address) :
- 15 Residential Full Address :

Sample Signature(in black ink in this box)

(Signature of HOD with seal)

Verification of the Concerned Establishment Section

Entires from 01 to 10 have been checked & found correct as per record

Dealing Assistant

Superintendent

Asstt.Registar/Dy.Registrar
Establishment Section(A/B)

- NOTE** 1. Please attach one passport size colour photograph of size 20 mm x 25 mm.
2. In case of missing/ lost Identity Card, please attach a original copy of the FIR, deposit **Rs. 100.00** (One hundred only), in the Treasury Section and submit the receipt in original alongwith this form.