

INDIAN INSTITUTE OF TECHNOLOGY ROORKEE
APPLICATION PROFORMA FOR ISSUANCE OF AN IDENTITY CARD

1	Card No.	
2	Name in Full in capital letters	
3	Employee No.	
4	Name of the Department	
5	Son of /Wife of/Daughter of	
6	Designation	
7	Date of Birth	
8	Date of Joining	
9	Regular/Contract/'Y' Pool/ New Appointment (if on contract, attach a copy of the letter of appoinemnt	
10	Date of Retirement/Date of termination of the contract	
11	Blood Group	
12	Telephone No.(Mobile No./ Residence No./Office No.)	
13	E-mail ID (if any)	
14	Reason for issuance of a duplicate I-Card of (Loss/Change in designation/Change in address)	
15	Residential Full Address	

Sample Signature(in black ink in this box)

(Signature of HOD with seal)

Verification of the Concerned Establishment Section

Entires from 01 to 10 have been checked & found correct as per record

Dealing Assistant

Superintendent

Asstt.Registrar/Dy.Registrar
Estbalishment Section(A/B)

- NOTE** 1. Please attach one passport size colour photograph of size 20 mm x 25 mm.
2. In case of missing/ lost Identity Card, please attach a original copy of the FIR, deposit **Rs. 100.00** (One hundred only), in the Treasury Section and submit the receipt in original alongwith this form.