

भारतीय प्रौद्योगिकी संस्थान, रूरकी
#M-dh & 247667 १/२
INDIAN INSTITUTE OF TECHNOLOGY, ROORKEE
ROORKEE – 247 667 (Uttaranchal)

ifjogu HkRrk gsrq I dFkku vkns k I a 05@2002
INSTITUTE ORDER NO. 05/2002 ON TRANSPORT ALLOWANCE

1. mnns ; %&
OBJECTIVES :-

I dFkku eaM; W h ij mi fLFkr gkus gsrqfd; s x; s I dFkku de p k j h d s i j f o g u 0 ; ; d h i f r i f r z d j u k A
 To compensate the Institute employees towards transport expenses incurred by them for attending their daily duties at the Institute.

2. Lohdk; r k %&
ADMISSIBILITY: -

ifjogu HkRrk I dFkku de p k f j ; k a d k s f u e u o r L o h d k ; z g s %&
 Transport Allowance is admissible to the Institute employees as under : -

fuEufyf[kr orueku eaoru ikr dj jgsde p k j h Employees drawing pay in the scale of	lkfreg ifjogu HkRrs dh nj Rate of Transport Allowance per month
#- 8000&13500 o vf/kd Rs. 8000-13500 & above	#- 400 Rs. 400
#- 6500&6900 o vf/kd i j r q # - 8000&13500 I s d e Rs. 6500-6900 & above, but below Rs. 8000-13500	#- 200 Rs. 200
#- 6500&6900 I s d e Below the scale of Rs. 6500-6900	#- 75 Rs. 75
vLFk kb z i z d f r d s u f e f r r d e t n j Casual labour with temporary status	#- 75 Rs. 75

3. 'kr d %&
CONDITIONS

1/2 ifjogu HkRrk fuEufyf[kr d k s L o h d k ; z u g h a g s %&

(a) Transport Allowance is not admissible to:-

- (i) , d s d e p k j h f t l g a , d f d - e h - d h n j h d s v n j] ; k i f j l j v k o k l d k ; L F k y k a , o a v k o k l e a I d F k k u @ I j d k j h v k o k l m i y c / k d j k ; k x ; k g s d e p k j h } k j k , d k i z e k . k i = i L r r d j u s d s v / ; / k h u f d m l s , d f d - e h - d h n j h d s v n j] ; k i f j l j v k o k l d k ; L F k y k a , o a v k o k l e a I d F k k u @ I j d k j h v k o k l m i y c / k u g h a d j k ; k x ; k g s i f j o g u H k R r s d k v k g j . k L o h d k ; z g s

The employees who are provided with Institute/ Government accommodation within a distance of 1 km or within a campus housing the places of work and residence. Drawal of transport allowance is permissible subject to employee furnishing a certificate that he has not been provided with Institute/ Government accommodation within a distance of 1 km or within a campus housing the places of work and residence.

- (ii) , d s d e p k j h f t l g a I d F k k u @ I j d k j h i f j o g u d h I q o / k k m i Y k c / k d j k b z x b z g s
 Employees who have been provided with facility of Institute/Government transport.

(iii) Employees who are absent from duty exceeding 30 days due to leave/ training/ tour etc.

(b) Officers who are provided a Staff Car for commuting between office and residence can have the option to retain the facility or to draw transport allowance. If they opt for transport allowance, the Staff Car facility will be withdrawn from the date they opt for the allowance.

(c) Transport Allowance is admissible to handicapped employees at double the rates prescribed above. However, handicapped employees provided with Institute/ Government accommodation within a distance of 1 km from the place of work or within a campus housing the places of work and residence can draw transport allowance at the normal rates.

4. **Chargeable Head Account**

Debited to Salary Head of the Non-Plan Funds.

5. **Application Procedure** :- To apply on **IITR FORM -TA - 1**.

6. **Applicable** :- 29th June 2002

(A K SRIVASTAVA)
LT. COL. (RETD.)
REGISTRAR

No. IITR/Gen/TA/2002/2108 Dated 20th August 2002

Copy to:-

- All Head of the Depts./ Centres/ Offices.
- Finance Controller.
- P.S. to Director for Director's kind information please.
- Steno to Dy. Director for Dy. Director's kind information please.
- Meeting Section.