

**Hkkjrh; iksj kfxdh I fku #Mdh
#Mdh & 247667 mYkjkpy½
INDIAN INSTITUTE OF TECHNOLOGY, ROORKEE
ROORKEE – 247 667 (Uttaranchal)**

**I kbZy HkRrk grq I fku vknk I a 06@2002
INSTITUTE ORDER NO. 06/2002 ON CYCLE ALLOWANCE**

**1. mnk; %
OBJECTIVES**

dk; kZy; dk; Z ea mi; kx grq viuh I kbZy dks vujf{kr j [kus ds fy; s I fku ds xqj *Mh' depkj; ka }kjk fd; s tk jgs 0; ; dh ifri firZ djukA

To compensate the Institute Group 'D' staff towards expenses for maintaining their cycles for use for official purposes.

**2. Lohdk; rk %
ADMISSIBILITY**

tgk; fdl h in ij yxkbZ xbZ M; Wh ea eq; ky; ij rFk ml ds vkl & ikl 0; ki d : i l s; k=k okiNr gk rFk bl ds fy; s I kbZy dks vujf{kr j [kuk vfuok; Z gkA

Where the duties assigned to a post require extensive travelling at or near the headquarters and the maintenance of a bicycle is essential for the purpose.

**3. nj %
RATE**

#0 30 ifr ekgA
Rs. 30 per month.

**4. 'kr %
CONDITIONS**

(i) mijkDr ij 2 ea nh xbZ Lohdk; rk ds ckjs ea foHkxk/; {k dks I rV gkuk pkfg; A

The Head of Department should be satisfied about the admissibility as in para 2 above

(ii) I cf/kr depkjh dks I jdkjh ; k=kvka grq viuh I kbZy dk mi; kx , oa vuj {k.k djuk pkfg; A

The official concerned should maintain and use his/her own cycle for official journeys.

(iii) NqV; k; NqV; ks ds igy@ckn ea tkMs x; s i oZ vodk'k ea Lohdk; Z ugha gA

Not admissible during leave, during holidays prefixed/ suffixed to leave.

(iv) ; fn fdl h l e; , d ekg I svf/kd l e; ds fy; s depkjh I kbZy dks vujf{kr ugha j [krk ; k I kbZy [kjc jgrh gS; k fdl h vl; dkj.k I s I jdkjh dk; Z ea iz; kx ugha dh tkrh gS rks ml vof/k ea HkRrk Lohdk; Z ugha gA

Not admissible for any period of more than one month at a time during which the official does not maintain a cycle or the cycle remains out of order or is not used for official purpose for any other reason.

**5. eatjh %
SANCTION**

in ds I UnHkZ ea LohNfr gS u fd in/kkj d dA i k j k ea nks o"kz grq Lohdfr nh tk; sxh rRi 'pkr- uohuhNfr fd; k tk; xkA

The sanction is with reference to the post and not the incumbent. Sanction issued initially for two years and renewed thereafter.

6. **ukea ; kx; ys[kk&'kh'kz %&**
CHARGEABLE HEAD ACCOUNT

I lFku dh xj ; kstuxr fuf/k ds oru ys[kk&'kh'kz ds ukeA Mkyk tk; skA
Debited to Salary Head of the Non-Plan Funds.

7. **ykw% 29 tu 2002 I srFk vkbzvkbVh-vkj- i i = I kbDy , ykmj & 1 ij opu nusdsi 'pkrA**
Applicable :- After furnishing an undertaking on IITR FORM CYCLE ALLOWANCE-I.

(A K SRIVASTAVA)
LT. COL. (RETD.)
REGISTRAR

I @ Hkk-i kSI #@-@I keku; @I kbDy , ykAd @2002@2109 fnukd 20 vxLr 2002
No. IITR/Gen/Cycle Allow./2002/2109 Dated 20th August 2002

ifrfyfi %&

Copy to:-

1. I eLr foHkkxk/; {k@dshk/; {k@dk; kzy; k/; {kA
All Head of the Deptts./ Centres/ Offices.
2. foRr fu; #dA
Finance Controller.
3. funs'kd egkn; ds fuf t I fpo dks funs'kd egkn; ds I pukFkA
P.S. to Director for Director's kind information please.
4. mi & funs'kd egkn; ds vk' kfyfi d dks mi & funs'kd egkn; ds I pukFkA
Steno to Dy. Director for Dy. Director's kind information please.
5. I fefr vutHkkxA
Meeting Section.