

How to access and use IITR email **GROUPS**

Login and Click on Address Book

The screenshot displays an email client interface for the Indian Institute of Technology Roorkee. The left sidebar shows the navigation pane with folders like 'Inbox (28)', 'Trash (101)', and 'Sent (1)'. At the bottom of the sidebar, the 'Address Book' icon is circled in red, and a callout bubble with the text 'Click Here' points to it. The main pane shows an email list with columns for 'Subject', 'From', 'Date', and 'Size'. The top of the interface includes a header with the user's name 'Email Support, IIT Roorkee' and a 'Sign out' link. The bottom of the screen shows the Windows taskbar with the system clock at 6:59 PM on 3/7/2017.

Subject	From	Date	Size
User Login Details on server store2	Super-User	04:59 PM	2kB
		03/06/17 09:52 PM	17kB
		03/06/17 06:40 PM	12kB
		03/06/17 04:13 PM	3kB
		03/06/17 01:24 PM	36kB
		03/06/17 09:06 AM	55kB
		03/06/17 08:09 AM	3kB
		03/05/17 08:27 PM	2kB
		03/04/17 11:02 PM	8kB
		03/04/17 11:47 AM	5kB
		03/04/17 11:15 AM	7kB
		03/04/17 09:27 AM	5kB
		03/03/17 08:27 PM	4kB
		03/03/17 02:45 PM	6kB
		03/03/17 11:38 AM	2kB
		03/03/17 10:21 AM	2kB
		03/02/17 10:50 PM	17kB
		03/02/17 10:03 PM	3kB
		03/02/17 10:25 AM	2kB
		03/02/17 09:23 AM	13kB
		03/01/17 12:45 PM	11kB
		02/28/17 09:33 PM	9kB
		02/28/17 03:49 PM	4kB
		02/28/17 03:39 PM	3kB
		02/28/17 02:41 PM	2kB

Click on Groups to find the list of ALL available groups

The screenshot displays the web interface of the Indian Institute of Technology Roorkee email system. The browser address bar shows the URL: mail.iitr.ac.in/iwc_static/layout/main.html?lang=en&2-6.01_002019&. The page title is "Indian Institute of Technology Roorkee" and the user is logged in as "Welcome Email Support , IIT Roorkee".

The interface is divided into several sections:

- Left Sidebar:** Contains navigation options: Address Book, Personal Address Book (with sub-items "Test group" and "Corporate Directory"), Groups (highlighted with a red circle and a callout bubble saying "Click Here"), Mail (1256), Calendar, Address Book, and Options.
- Top Bar:** Includes "Compose Mail to" and "Print" buttons, a search field labeled "Display Name or Email", and a "No contacts selected" message.
- Main Content Area:** A list of groups with checkboxes for selection. The groups listed are: Postmaster, faculty-iitr, Faculty-Electrical, Faculty-Chemical, Faculty-Biotech, Faculty-Chemistry, Faculty-Civil, Faculty-Earthquake, Faculty-Earthscience, Faculty-Humanties, Faculty-Hydrology, Faculty-Management, Faculty-Mathematics, Faculty-Mechanical, Faculty-Metallurgical, Faculty-Physics, Faculty-Waterresources, Faculty-Papertech, Group-A, Faculty-Computerscience, Faculty-Appliedscience, Faculty-Polymer, and Faculty-Nanotech. A callout bubble with the text "Click Here" points to the "faculty-iitr" entry.
- Bottom Taskbar:** Shows the Windows taskbar with various application icons and the system tray displaying the time as 7:13 PM on 3/7/2017.

How to send email to the group

mail.iitr.ac.in/iwc_static/layout/main.html?lang=en&2-6.01_002019&

Indian Institute of Technology Roorkee

Welcome Email Support , IIT Roorkee Help Sign out

Groups

Compose Mail to Print

Display Name or Email

Display Name

- Postmaster
- faculty-iitr
- Faculty-Electrical
- Faculty-Chemical
- Faculty-Biotech
- Faculty-Chemistry
- Faculty-Civil
- Faculty-Earthquake
- Faculty-Earthscience
- Faculty-Humanities
- Faculty-Hydrology
- Faculty-Management
- Faculty-Mathematics
- Faculty-Mechanical
- Faculty-Metallurgical
- Faculty-Physics
- Faculty-Waterresources
- Faculty-Papertech
- Group-A
- Faculty-Computerscience
- Faculty-Appliedscience
- Faculty-Polymer
- Faculty-Nanotech

faculty-iitr

Email Addresses

Group faculty-iitr@iitr.ac.in

Group Members

- rajibf@iitr.ac.in
- dknarf@iitr.ac.in
- ppatf@iitr.ac.in
- cpallavi.fes@iitr.ac.in
- vksinfch@iitr.ac.in
- vaskafer@iitr.ac.in
- surenfm@iitr.ac.in
- guptank@iitr.ac.in
- vipulfeq@iitr.ac.in
- akshame@iitr.ac.in
- rkpedf@iitr.ac.in
- cp65fee@iitr.ac.in
- archsfap@iitr.ac.in
- pnappfma@iitr.ac.in
- rajapfap@iitr.ac.in
- sppradhanfes@iitr.ac.in
- mahuafap@iitr.ac.in
- wasanfph@iitr.ac.in
- ashokfme@iitr.ac.in
- hggsfdfma@iitr.ac.in
- akumafah@iitr.ac.in
- gramsfce@iitr.ac.in
- kartik@iitr.ac.in
- mpshafah@iitr.ac.in
- ujwalf@iitr.ac.in
- indrafce@iitr.ac.in
- kumarfbs@iitr.ac.in
- vimalfch@iitr.ac.in
- skbarfph@iitr.ac.in
- vik12fes@iitr.ac.in
- klw73fch@iitr.ac.in
- tanujfma@iitr.ac.in
- rcfphfph@iitr.ac.in

Mail 1256

Calendar

Address Book

Options

Buddy List

7:21 PM 3/7/2017

How to create your own personal group

The screenshot displays an email client interface for the Indian Institute of Technology Roorkee. The left sidebar shows the 'Address Book' section with 'Personal Address Book' selected. The main pane shows the 'Personal Address Book' view with a 'New Group' button circled in red. A callout bubble points to this button with the text 'Click here to add a new group'. Another callout bubble points to the 'Personal Address Book' in the sidebar with the text 'Click'. The interface includes a top navigation bar with 'Welcome Email Support, IT Roorkee' and a 'Sign out' link. The bottom status bar shows the time as 7:34 PM on 3/7/2017.

Thank YOU !

**for further support email to
email-support@iitr.ac.in**